



LIVING HOPE BIBLE CHURCH

Benjamin W. Forbes

Former Vice President / Current Chaplain and Board Advisor

Texas Academy of Faith and Arts

ben@lhbcmansfield.com

(817) 465-3500

To Whom it May Concern,

For the last 8 years I've had the pleasure of working alongside Jeanie Vela in various capacities at the Texas Academy of Faith and Arts, a fine arts school currently serving over 800 students and their families in DFW. Jeanie logged more volunteer hours, by far, than anyone in the organization during the entirety of that time. She worked tirelessly and creatively to design, implement, and oversee systems to recruit, train, and thank hundreds of volunteers. She and her team produced most, if not all, of the school's outward facing marketing materials and social media presence, and much of the school's internal communication. Simultaneously, Jeanie spearheaded efforts to bless the school's faculty and staff, enlisting many parent volunteers to write letters of encouragement, gather gifts, and sponsor special meals in their honor.

In addition to this, Jeanie served as a board member and, specifically, secretary to the board. After many years as a Sr. Pastor of a local church and serving at Tafa and with other organizations, I have never enjoyed a more organized, detailed fellow board member and board secretary. When asked if we approved last month's minutes, my (not so) joking response became, "Did Jeanie write them? Then I approve them." Her attention to detail is incredible. When questions were asked about an initiative, I would ask, "Who's in charge?" If the answer was, "Jeanie," I explained to the interlocutor, "It's being handled and will go well." Not once have I seen Jeanie fail to follow through on plans she made.

Jeanie accomplished all of this by working very closely with students of all ages, individual parents, small and large groups of parents, staff members, the school's director, and the board. She was skilled and appreciated at all levels. In short, I heartily recommend Jeanie to any organization for a wide variety of services and would love to discuss any of these matters further.

Sincerely,

Ben Forbes

1011 North Street, Mansfield Tx, 76063

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